



BRAHMAPUTRA CRACKER AND POLYMER LIMITED

[A Government of India Enterprise]

Head of Accounts: Gen. Admn. H.Q. TA to candidates for interview

Claims for BCPL contribution towards the Travelling Expenses paid to Shri / Smt. / Ms. _____ in connection with Test / Interview held at _____ on _____ for the post of _____

1. Inward Journey:

Address from where Journey is taken (In Block Letters)	Particulars of Journey				Class	Air/Rail/Bus Fare		Remarks
	Departure		Arrival			Rs.	Ps.	
	Station	Date	Station	Date				

2. Return Journey:

Address from where Journey is taken (In Block Letters)	Particulars of Journey				Class	Air/Rail/Bus Fare		Remarks
	Departure		Arrival			Rs.	Ps.	
	Station	Date	Station	Date				

Total amount claimed: _____

- *Certified that I have been called for interview at BCPL vide Interview Letter no. & date _____ and have travelled by Air/Rail/Bus by _____ class and will travel back by the same class.*
- *The original boarding pass will be submitted after my arrival at _____. The Railway / Bus receipt / ticket no. _____ & date _____ duly signed by me has been attached for necessary reimbursement.*

Date:
Place:

Signature of the Candidate:
Name:
Ph.No.:
E-mail:

Encl.: Bank Authorization

NOTE: Please attach the copy of tickets mentioning the fare for the claimed amount (to and fro). For claiming air fare, the boarding pass of the journey (s) undertaken should also be attached along with the ticket mentioning the fare (to and fro).



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(For Office Use only)

Certified that Shri / Smt. / Ms. _____

has actually been interviewed for the post of _____

at _____ on _____

Sr. Officer/Dy. Manager (HR)

The claim has been checked, verified and certified for the payment of Rs. _____
(Rupees _____)

Asst. / Accountant (F&A) Countersign Manager (F&A)

Passed for payment of Rs. _____
(Rupees _____)

Manager (F&A)