

15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

Interested people can visit BCPL website www.bcplonline.com for desired information. If the required information is not available on the website, he/she can obtain information under the Right to Information Act, 2005 by requesting in writing or through electronic means to the Central Public Information Officer/Assistant Central Public Information Officer, BCPL, Dibrugarh, Assam. If the required information is available and can be provided, the same will be provided as per provisions under the RTI Act 2005.

Application Fee

In accordance to directive given in the Gazette notification issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt.(B) dated 16.09.2005, and the Fee Rules in the Gazette, 31st July 2012 the application for obtaining Information under sub-section (1) of section 6 must be accompanied by prescribed application fee drawn in favor of account officer, payable at the local office where the application has been submitted. At present the applicable fee, which is subject to change from time to time, is as under:-

RTI Application fee : Rs 10/- (Ten) only.

Mode of payment: By cash against proper receipt or by demand draft/banker's cheque/ Indian Postal Order/ Electronic means.

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

Additional fee

In case it is decided to provide the information, the requestor shall be informed of the additional fees, if any, required to be deposited by him/her for the information sought and information shall be furnished after the deposit of the fee by the requestor, as per the Act.

In accordance with directives given in the above-mentioned Gazette notification dated 16/09/2005 for providing the information under sub-section 7, of the Act & Gazette Notification 31st July, 2012, an additional fee shall be charged. At present, the applicable rates, which are subject to change from time to time, are given as under:

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| a | For each page (in A-4 or A-3 size paper) | Rs. 2/- (Rs. Two) per page. |
| b | For a copy in larger size paper | Actual charge or cost price. |
| c | For samples or models | Actual cost or price |
| d | For inspection of records | No fee for the first hour; and a fee of Rs. 5/- (Rs. Five only) for each hour (or fraction thereof) thereafter. |

Further, for providing the information under sub-section (5) of section of the Act, the fee shall be charged at the following rates:-

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| a | For information provided in diskette or floppy | Rs. 50/- (Rs. Fifty only) per diskette or floppy. |
| b | For information provided in printed form | At the price fixed for such publication or Rs. 2/- (Rs. Two only) per page of photocopy for extracts from the publication. |
| c | Postal Charges | Actual postal charges if exceeds Rs.50.00(Rs. Fifty only) . |

The mode of payment of above-mentioned additional fees shall be the same as application fee.

Any citizen can visit BCPL offices for desired information. They can meet the Assistant Central Public Information Officer and the Central Public Information Officers notified by the Company under the Right to Information Act, 2005 with prior appointment.

Appeal

In case the requestor does not receive a decision within the time specified in sub-section (1) of clause (a) of sub-section (3) of section 7 of the Act or is aggrieved by decision of the Central Public Information Officer, BCPL as the case may be, may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the Appellate Authority.

Library Facility for general public.

No library facilities available at the BCPL offices/ projects for the public.

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